

IMPOS Integration Procedure





BEFORE YOU BEGIN

Contact the IMPOS support team on 1300 780 268 to make sure they are available for the installation, as they may be required.

Preparing the Terminal

 Make sure the terminal is in Integrated mode. If it's already there, skip to #2. Menu → Terminal Settings → Operating mode → Integrated.



2. Menu \rightarrow Manage POS Pairing \rightarrow Blue + Don't push start yet - leave the terminal on this screen for now.





Configuring Backoffice

1. Login to the main screen



2. Select MOREFUNC

	BRIDGE	POT		ШG	PRON	10	LITRE	SUPE	R		Entree	Main	Dessert	Course 4	Course 5
HOME	PORTER	101		500	11101	0 Emile		SATURDAY			Qty Na	me		\$ Pric	e C
	UTROPIA	CIDER	PIL	LSNER	LEMO	N M	ATRIARCH	BOYS IPA							
FOOD					3001	×									
	BEECHY	CARLTON	w	EIZEN		KIN	DUNKLE	MOO IPA							
WINE		Diale dial							_						
	BOAT ROCKER		r STAL	RWARD O FOLD	BUFFA	LO (CORAZON TEQUILA FIREBAI		LL						
<u>STUBS/TINS</u>	VUDKA									Up					
	SOFT DRINK	SOFT OTHE	<u>R</u>	LLB	\$3 SOE KID SO	DA/	PREMIUM	POT + SHOT							
<u>VODKA</u>															
BOURBON	MULLED WINE 300ML	CRISPS													
WHISKY BRANDY															
<u>SCOICH</u>	T/AWAY FOOD	<u>UBER</u> LIQUOR	MISCE	MISCELLANEOU S		н		4 POT PASSPORT							
<u>COCKTAILS</u>											Void	Void All	Cancel	Recall	Send Order
	•														
27/10/2022 13:3	15:01 <u>Re</u>	<u>ceipt: Off</u> Su	rcharge: C	<u>)ff</u> Price:	Default		Station: P	OS2 H	lold (o	ff)		_		•	
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	MORE FUNC	Print Bill	No Sale	Transfer Check	Tab	Vouche	Function Redeem	EFTPOS	Acco	ount	\$ 50	X	0		CLOR



3. Select SPI Settings

N.B If you can't see SPI Settings - contact IMPOS support

Cashier Report	Launch Back Office		Exit Impos		SPI Settings	
Web Reports	Launch Stock					
Comp.	Wastage	HALF PRICE LUNCH		Item Price	Modify Price	
Staff Food	BARFLIES	25% Food				
Stock		SPI Settlement	SPI Settings	Seat No	Covers	
		Settlement		Show/mue		
	Void Surcharge	Refund Item	Refund	Float In	Float Out	
Void Item Discount	Void Surcharge Void Bill Disc	Refund Item	Refund Reverse Payment	Float In Cash In	Float Out Cash Out	

4. Login with help from the merchant

5. Enter the POS ID (This is usually the same as how the POS is identified. (E.g POS1, Lounge bar, Restaurant, Reception)

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- 6. Enter the EFTPOS S/N of the terminal
- 7. Enter the IP Address of the terminal
- 8. Select Start on the Terminal, then Pair on IMPOS
- 9. Make sure the codes match, select Yes on the terminal



START



Please confirm the following code is shown on the EFTPOS terminal:



Cancel

